



MELBOURNE
YOUTH
ORCHESTRAS

Summer School 2018 Terms and Conditions

Updated: 11 July 2017

Melbourne Youth Orchestras
PO Box 1368 Kensington
Victoria 3031 Australia
Telephone 9376 8988
Email myo@myo.org.au



1.0 FEES AND PAYMENT

- 1.1 Payment in full is required upon submission of the online application. Ensemble places will be allocated and offers made in late September 2017.
- 1.2 A \$50 Sibling Discount is available to additional family members enrolled in the 2018 Summer School.
 - a. **Discount example**
A family with three children: Each enrolled child will receive an individual invoice (by email). Child one will receive an invoice for the full fee. Children two and three will each receive a \$50 discount.
- 1.3 If for any reason the applicant cannot attend the program, notice must be given in writing via email (to myo@myo.org.au) by COB Monday 1 January 2017 in order to obtain a refund of fees, less a \$50 administration fee which will be retained to cover administration costs.
- 1.4 Any withdrawals after 1 January 2017 will not be eligible for a refund of fees.

2.0 REGISTRATION

- 2.1 An online application form must be completed by each person and received by MYO prior to participation in the 2018 Summer School program.
- 2.2 MYO reserves the right to exclude from the program any participant who, in the opinion of MYO, jeopardises the safety of others or does not adhere to the terms & conditions outlined in this document. Excluded participants will not be eligible for a fee refund.

3.0 HEALTH AND SAFETY

- 3.1 All enrolling members are required to notify MYO of any pre-existing medical conditions through the online application form. For specific cases, MYO may request additional information. Information contained will be kept confidential and will only be divulged in the event of a medical emergency to first-aid or professional medical personnel.
- 3.2 By enrolling in a MYO program, participants authorise MYO in the event of an injury or illness occurring during activities, to obtain on behalf of the member and at the member's expense, any medical treatment as may be considered appropriate by MYO.
- 3.3 Members are expected to project a positive image of MYO at all times, treating all fellow members and staff with respect, understanding that bullying, physical or verbal, or other types of abuse are considered unacceptable by MYO and may result in dismissal from Summer School with no refund payable.
- 3.4 Members are expected to refrain from consuming alcohol immediately prior to or during the 2018 Summer School activities. Any member found to be in possession of or affected by illegal drugs, including alcohol, will be instantly dismissed from Summer School.
- 3.5 MYO does not provide insurance for performing members but does carry Public Liability Insurance.
- 3.6 It is expected that members under the age of 18 remain within the venue grounds during all rehearsals, tutorials and concerts unless prior written permission is supplied to MYO. MYO will advise in advance members' dismissal times and locations.
- 3.7 Members under the age of 18 who travel from MYO activities with a parent/guardian must be collected promptly after MYO activities. MYO's official duty of care begins thirty (30) minutes before the designated start time (9:00am) and concludes thirty (30) minutes after the designated finish time (3:30pm). MYO takes duty of care responsibilities seriously and will remain onsite until each



member has been collected. Please ensure that MYO staff are advised via mobile (0417 124 486) should delays prevent you from collecting your child on time.

4.0 MEDIA/IMAGE CONSENT

- 4.1 By enrolling in the 2017 Summer School, all participants consent to MYO filming, recording and/or photographing groups and/or individuals for promotional, marketing and other purposes associated with the program.
- 4.2 This material may be used in a variety of ways including future publications, on the MYO website, or in concert programs or information booklets. In addition, these images may also be used to advertise specific MYO events and activities. Students will not be identified by name.
- 4.3 By enrolling, participants agree and permit MYO to use any footage, recording, image or likeness and that MYO has no liability or obligation of any nature to make payments at any time in respect of the footage, or any literary, dramatic, musical works or sound recordings created by the member in the course of their participation with MYO.
- 4.4 Participants consent to MYO using, reproducing, exhibiting, editing, adapting, compiling with other works or materials, transmitting, broadcasting, publishing and distributing any original works or images in any media and any territories at its discretion. Participants agree that ownership of any intellectual property and all works derived from, or created during the program vests with MYO.
- 4.5 Participants who are 18 years of age or over, and do not wish their image to be used for promotion or publicity purposes, must notify the MYO office in writing by COB Monday 2 January, 2017.
- 4.6 Parent/Guardians of participants who are under 18 years of age who do not wish their image to be used for promotion or publicity purposes, must notify the MYO office in writing by COB Monday 1 January, 2017.

5.0 MUSIC

- 5.1 All MYO members shall exercise respect for the property of others, including all materials loaned to them by MYO.
- 5.2 Music used by MYO ensembles is obtained from various sources, including the MYO library, other institutions, or hired from commercial sources. Irrespective of origin, all music must be treated with care, as others will use it in the future.
- 5.3 When borrowing music, members must sign for and take care of music issued. Music must be returned clean and in good condition immediately after each concert.
- 5.4 If any member misplaces or damages music, replacement costs will be charged, payable to MYO (usually \$30 to \$70 per item). Costs may also be on charged where hired music is returned late.
- 5.5 Members should use only original parts in performance or the supplied photocopies when authorised by MYO.
- 5.6 All practice parts supplied by MYO must be returned and will be destroyed after the performance has finished, as per copyright requirements.

6.0 INSTRUMENTS AND PERSONAL BELONGINGS

- 6.1 With the exception of percussion, members are expected to provide their own instruments. All participants are expected to provide their own music stand.



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- 6.2 Members are responsible for ensuring the care of their own instruments during MYO activities and MYO strongly advises members to insure their instruments against loss/damage.
- 6.3 MYO does not accept responsibility for damage to instruments or belongings at MYO activities or during transport to and from MYO activities.
- 6.4 MYO recommends minimising the number of valuables brought to Summer School as MYO accepts no responsibility for any damage to or loss of property.